

## *General Information*

*Below are the answers to frequently asked questions  
in regards to the terms and conditions of booking a private event with us.*

- To book a private event with us, there is a flat \$49 Room Fee. This is not a deposit, as no deposit or payment of any kind is due until the day of your event.
- We can “Tentatively Hold” a date for you without a commitment but only for a 48 hour grace period until it is surrendered back to the public.
- We accept payment in the forms of cash, credit/debit card or cashier’s check but do not accept personal checks.
- There is a minimum of 25 adults for a private function in any room, and a 40 adult minimum for our Main Dining Room.
- Kids 10 & under are half price on any package, or they may order a Banquet Kids Meal for \$9.95.
- Head counts and menus must be finalized NO LATER than 10 days before your event.
- For a luncheon event, the time is your choice of a 3 hour function between 11am and 4 pm. Dinner functions are your choice of a 4 hour event between 5 pm and 10 pm.
- At the end of your event, there is a 25 minute grace period. After that you will be billed for the additional hour at \$100 per hour.
- There is no plate or cutting fee of any kind to bring in an outside dessert so you are welcome to bring in your own cake in addition to the ones we provide with each package.
- There is a flat \$35 linen fee for white table clothes and napkins. We can provide colored linen upon request but will be a \$50 flat fee to special order.
- All packages come as is and cannot be modified but we are happy to customize and enhance any package for you if you would like to include additional items.
- The only additional costs are CT sales tax (6%) and gratuity, which is not included, as it is up to you what percent you would like to tip for service.